

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF PERU, NEBRASKA  
ON JANUARY 14, 2019 AT 6:00 PM.**

The Mayor and City Council of Peru, Nemaha County, Nebraska, were called to meet at the City Hall at 614 - 5<sup>th</sup> Street on January 14, 2019 at 6:00 o'clock p.m., in Regular Meeting open to the general public.

Mayor Reeves called the meeting to order and announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the west wall."

Upon roll call the following members of the City Council were present: Bill Hunter, Ethan Coatney, Jason Jones, David Pease. None were absent. A quorum was declared.

Mayor Reeves informed the public that they may request from the City Clerk a copy of city Resolution #2017-02 pertaining to Conduct Rules of City Council Meetings.

Pease motioned and Jones seconded a motion to approve the December 10, 2018 Regular Meeting Minutes. Vote indicated: "AYE" all. Motion carried.

OLD BUSINESS

1. Tabled from the December 10, 2018 Regular Meeting—Council Member Jones moved that the 2019 Mayor Committee Appointments be approved; seconded by Pease. Vote indicated: "AYE" all. Motion carried.

2. Tabled from the December 10, 2018 Regular Meeting where the Council had approved to have JEO City Engineer evaluate the water problem and Mayor Reeves and Council Member Jones meet with them. After extensive discussion, a motion was made by Hunter and seconded by Pease that JEO coordinate with the Mayor's Water Committee and the Maintenance Department to set up a time to look at the situation and determine where and how the City needs to proceed. Vote indicated: "AYE" all. Motion carried.

NEW BUSINESS

1. Jason Jones, newly appointed council member for the West Ward, was sworn in by the City Clerk.

2. A motion was made by Pease and seconded by Hunter that the proceedings for proposed Ordinance No. 2018-02 will be kept in a separate and distinct volume known as the "Ordinance Record of the City of Peru." Vote indicated: "AYE" all. Motion carried.

A motion was made by Pease and seconded by Hunter to approve the suspension of the Ordinance 3 reading rules requirement for Ordinance No. 2018-02 "An Ordinance of the City of Peru, Nemaha County, Nebraska, Establishing the Regular Meetings of the City Council; Repealing any Prior Ordinance(s) of said City; and Prescribing the Time When this Ordinance shall be in full force and effect." Vote indicated: "AYE" all. Motion carried.

3. A motion was made by Hunter and seconded by Pease to approve Ordinance No. 2018-02 "An Ordinance of the City of Peru, Nemaha County, Nebraska, Establishing the Regular Meetings of the City Council; Repealing any Prior Ordinance(s) of said City; and Prescribing the Time When this Ordinance shall be in full force and effect." Vote indicated: "AYE" all. Motion carried.

4. Vanessa Sherman presented the annual report for the non-profit group Peru Community Impact Group (PCIG).

5. Vanessa Sherman stated that the PCIG has gotten a bid from JEO to survey the ball field property. Jones said he thought the previous City Clerk had been authorized to contact Tom Catlett to survey the ball field. Clerk is to check to see if the ball field was surveyed.

6. Gerald Stukenholtz addressed the City Council about his farm lease and requested that the City consider reducing his lease rate \$8,000.00 per year, but said any reduction would be greatly appreciated. He also stated that a tube that was installed by the County and was put in too high and causes water problems. Mayor Reeves requested that the City Attorney draft a letter for his signature to request the County lower the tube.

7. Motion was made by Jones and seconded by Pease that the Nebraska Department of Revenue Tax Credit for Fire and Rescue be approved. Vote indicated: "AYE" all. Motion carried.

8. The Council Review the One and Six Year Plan A motion was made by Jones and seconded by Coatney that the Plan be approved except that Item #3, Project No. M-487(81), (5<sup>th</sup> St. from Washington St. to Front of Al Wheeler Activity Center) be moved to one-year plan. Vote indicated: "AYE" all. Motion carried.

9. A motion was made by Hunter and seconded by Pease to work with PCIG to submit a request for Nemaha Natural Resources District Urban Special Project Program if applicable. Vote indicated: "AYE" all. Motion carried.

10. A motion was made by Hunter and seconded by Pease to table this agenda item until the February City Council meeting because Suez has not responded with all the information needed. Vote indicated: "AYE" all. Motion carried.

11. A motion was made by Jones and seconded by Pease to approve use of Peru State College faculty members and designated students to work with Council Member Hunter in evaluating our computer systems and recommending modifications. Hunter said that 3 students are willing to do this as a class-credit project. Vote indicated: "AYE" all. Motion carried.

12. The Mayor appointed Charlotte Carpenter as the permanent part-time City Clerk-Treasurer at a salary of \$16.00 per hour. A motion was made by Pease and seconded by Coatney to approve the Mayor's appointment of Charlotte Carpenter. Vote indicated: Hunter abstained. Jones, Pease and Coatney voted "AYE". Motion carried.

13. The Mayor appointed Cailyn Winkleman as the permanent part-time Deputy City Clerk at a salary of \$15.00 per hour. A motion was made by Pease and seconded by Coatney to approve the Mayor's appointment of Cailyn Winkleman. Vote indicated: Hunter abstained. Jones, Pease and Coatney voted "AYE". Motion carried.

14. A motion was made by Jones and seconded by Coatney to approve the Temporary City Clerk, Iris Arch Hunter, to communicate with the appointed City Clerk-Treasurer and Deputy City Clerk to offer them the appointed positions at the salaries approved in agenda items 12 and 13, negotiate employment start dates, and provide orientation and training. Vote indicated: Hunter abstained. Jones, Pease and Coatney voted "AYE". Motion carried.

15. A motion was made by Pease and seconded by Coatney to approve training for the City Clerk-Treasurer and Deputy Clerk for the Nebraska League of Municipalities in February, Nebraska Municipal Clerks Institute in March and Power Manager, date to be determined. Vote indicated: "AYE" all. Motion carried.

16. REPORTS AND RECOMMENDATIONS

Water Report: available in the City Clerk's Office

Mayor's Report: none

Maintenance Report: We are now tracking the actual time spent doing water, street and sewer work by the maintenance workers.

17. The following claims were presented before the council for ratification: Windstream, Ut-419.81; Black Hills Energy, Ut-384.62; Dearborn National Life Insurance, Ins-237.36; Salaries, ex-9498.51; United Life Insurance, Ins -113.50; Hireright, Se-81.09. Hunter motioned and Jones seconded to ratify claims already paid pursuant to Resolution No. 2018-01. Vote indicated: "AYE" all. Motion carried.

18. The following claims were presented before the council for approval for payment: OPPD, Ut-3416.63; Black Hills Energy, Se-47.87; AT&T, Ut-139.37; Barco, Equip-4919.96; The Cleaners, se-48.00; Casey's, F-577.32; EMS Billing Services, Se-473.61; Auburn Newspaper, Se-183.50; American Recycling, Se-2150.00; Board of Public Works, Se-4775.77; Auburn Plumbing & Heating, Su-16.53; Sandry Fire Supply, Su-79.79; NE Public Health Environmental Lab, Se-30.00; One Call Concepts, Se-2.28; Eggers, Su-741.00; Pitney Bowes, Su-108.99; Access Systems, Le-132.19; Eakes Office Solutions, Su-28.14; Chase NYC, B-3572.25; OK Tire, Se-\$10.00; Beard's Salvage, Su-\$17.10; Hawkins, Su-1557.80; Midwest Lab, Se-101.88; Brent Lottman, Reim-1191.56; Burr Farms, Equip-175.00; Card Services, Su-417.75; JEO Consulting, Se-2000.00; Gatehouse Media, Se-174.12; Auburn Automotive, Se-187.85. Hunter motioned and Pease seconded approval to pay claims not already paid. Vote indicated: "AYE" all. Motion carried.

Abbreviations for this legal: B-Bond debt; Ex-Expense; Equip-Equipment; F-Fuel; Ins-Insurance; Le-Lease; Reim-Reimbursement; Se-Service; Su-Supplies; Ut-Utilities.

19. The correspondence contained a Complaint from a citizen. Hunter inquired how we handle claims. The Council agreed that the City Clerk should send a letter to the person filing the complaint and explain the direction we are going.

20. A motion was made by Hunter and seconded by Jones to Adjourn. Vote indicated: "AYE" all. Motion carried.

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Darrin Reeves, Mayor

Attest: \_\_\_\_\_

City Clerk

(seal)